

MANAGEMENT DEVELOPMENT INSTITUTE, GURGAON
ESTATE DEPARTMENT
Mehrauli road Sukhrali, Gurgaon Haryana-122007,

MDI/Estates/lifts/Gurukula/2021

29 Jan 2022

**Sub: Providing & Installation for the without machine room (1 no.)
lift in Gurukula building at MDI Campus.**

• **Time schedule for tender process:**

Sr. No	Description Details	Date and Time
1	Date of publication of tender notification	29/01/2022
2	EMD	25,000/-
3	Pre Submission conference at 11:00 AM	04/02/2022
4	Last date for receipt of duly filled in tenders	11/02/2022

• **INTRODUCTION**

Management Development Institute Gurgaon, (MDIG), Haryana (hereinafter referred to as the "Institute") is one of the Institute of national reputed on which is dedicated to offer world class programmes in Management Education. The Institute Invites Sealed Tenders on 'One Bid System' as mentioned hereunder in the attached prescribed format from reputed Agency/Firm having adequate experience in the field of providing and fixing of (MRL) lifts installed at Gurukula building at MDI Campus.

• **TENDER NOTICE:**

MDI invites sealed Tenders under one bid systems (price bid only) for providing and fixing of (MRL) lifts installed at Gurukula building at MDI Campus, from the firms/ companies who have carried out the same nature of works.

The prospective Bidders are advised to read the entire tender document carefully and satisfy themselves about the work, site condition by visiting the MDI Campus (Estate office), on any working day between 10.00 a.m. and 5.00 p.m. before submitting their tenders (nothing is payable for visiting the MDI campus in this regard). The sealed tender as Specified in the tender document may be address it to

**“The C E (Estate),
Management Development Institute,
Mehrauli Road Sukhrali, Gurgaon, HR-122007”**

so as to reach on or before 03.00 PM, 11.02. 2022. The tender may be dropped in Tender Box placed at Estate department at Taksha Shila building before last date and time.

- **Submit the following documents:** The agencies/companies shall enclose the copies of the following documents
- (i) Latest Income Tax Clearance Certificate.
 - (ii) The agencies/companies should have similar three works of value not less than 20 lakhs each (without GST) in Institute/Academic Institute/Public sector undertaking/Corporate sector during last 3 years,).
 - (iii) “SIMILAR WORK” means, experience in the installation of lifts in same type of various organization.
 - (iv) The agencies/companies have valid GST & PAN registration (Copy attached).

- **Mode of Submission:**

This tender all documents are requested to be sign & stamp. The price bid with EMD should be sealed in covers duly super scribed and mention in top of cover "Tender for Providing & Installation for the without machine room (1 no.) lifts in Gurukula building at MDI Campus. Any Addendum/Corrigendum date extension in respect of above tender shall be updated in our website only and no separate notification shall be issued in the press/Bidders. Opening date and time of Price Bid will be notified after evaluation of price Bid to the shortlisted Bidders only.

- **Earnest Money Deposit (EMD):**

1. Financial Bid should contain Earnest Money Deposit (EMD) of an amount of Rs. 25,000/- in the form of Demand Draft only in favour of **Management Development Institute** and **payable at Gurgaon**, EMD will not bear any interest.
2. **Forfeiture of the EMD:** If any tenderer withdraws the rates, the EMD amount deposited by him will be forfeited and he will be disqualified from participating in any future tender of the Institute.
3. Refund of EMD: The EMD of unsuccessful tenderer will be refunded within 30 working days of opening of price bid.
4. If the EMD is not enclosed, the Tender offer will be summarily rejected
5. **Cheque will not be accepted towards EMD.**
6. The Earnest Money Deposit/Security Deposit will be forfeited and they will be disqualified from participating in any future tender of the Institute if:
 - a) Tenderer withdraws his tender or backs out after acceptance.
 - b) Tenderer fails to remit the EMD.
 - c) Tenderer violates any of the conditions prescribed in the Tender Document.
 - d) Tenderer revises any of the terms quoted, during validity period
 - e) If the successful tenderer fails to enter into an agreement. In the event of refusal to carry out work by the successful Bidder on any grounds.

- **Performance guarantee (PG):**

1. The EMD amount of Rs. 25,000/-of successful bidder will be retained as security deposit in the form of performance guarantee for the period of one year of satisfactory completion of works. No interest shall be accrued on the deposit before the agreement with MDI, Gurgaon is entered in to.
2. **Forfeiture of the EMD:** The whole amount of the earnest Money deposit shall be liable to be forfeited in case of breach of any of the terms agreed upon by the contractor. The whole amount of the EMD shall be liable for forfeiture in event of the contractor not being able to continue the contract for the entire duration of the contract on the same rates, terms and conditions.

- **AWARD OF WORK**

Those who meet the eligibility criteria and financial criteria. In this regard decision of the Institute shall be final. The agency quoting the lowest rate for above tender shall be considered for award of work. However, MDI does not bind itself to accept the lowest or any other offer and reserves the right to accept or reject any or all the offers either in full or part without assigning any reason or bargain to arrive reasonable rates.

- **PAYMENT TERM CONDITIONS**

- (i) 50% against supply of lifts material or 1st RA bill
- (ii) 40% against installation of lifts or 2nd RA bill
- (iii) 10% after satisfactory completion of works and get NOC/Certificate from lift authority.

• **TENDER TERMS & CONDITIONS**

- (i) The rates quoted shall be all inclusive of cost of material, labour, duties and cartage, however GST shall be quoted separately as per (Annexure II).
 - (ii) Tender should be submitted in the specified Tender document only, if submitted in any other form, incomplete in any form, the tender is liable to be rejected. If any bidder stipulates any condition, such conditional tender is liable to be rejected.
 - (iii) The job assigned shall be completed within 75 days from the date of issue of work order.
 - (iv) The material to be used shall be subject to approval of MDI.
 - (v) All the dismantled materials shall be deposited with the Institute.
 - (vi) In case the work will not completed within the date stipulated penalty shall be imposed @ 0.1% of the order value for each day of delay subject to a maximum of Rs. 50,000/- (Rs. Fifty thousand only). However, Institute shall be empowered to grant extension of time on valid grounds.
 - (vii) The job shall be carried out to the entire satisfaction of the Institute.
 - (viii) Delay on account of non-availability of material and/or labour in the market shall not be entertained by the Institute.
 - (ix) Defect liability period – The guarantee for material supplied and workmanship of the elevators under this contracts a period of 18 months from the date of initial supply of material s or 12 months from the date of completion of each elevator, whichever is earlier.
 - (x) Extra work, if any necessitated during installation of lifts shall be settled on the basis of actual cost of materials and labour charges.
 - (xi) You shall make your own arrangements for lock and key store for all the tools and plants required at sites for the work to be carried out. The watch and ward of materials brought at site shall be the responsibility of the contractor.
 - (xii) Contractor shall be responsible for the damaged parts or items due to negligence on his part while carrying out the job assigned.
 - (xiii) TDS will be deducted as per Govt. of India norms.
 - (xiv) All the electrical/Civil works also carried out by agency, as per norms for installation of lifts, if necessary.
 - (xv) Safety measures should be strictly followed during installation of lifts of the work.
 - (xvi) The obtaining of the satisfactory completion certificate for lift installation from local lift authorities is in the scope of the agency inclusive fees also.
 - (xvii) The work should be organized/carried out without affecting the normal functioning of the Institute. There should be least disturbance for the movement of traffic inside the Campus.
 - (xviii) At least one authorized representative should always be available at site of work to take instructions from Engineer-in-Charge and ensure proper execution of work
 - (xix) The agency will be responsible for any claim by his labour under Workmen Compensation Act. The contractor will pay minimum wages along with P.F subscription, ESI, etc. as per statutory requirement and he will submit a list of employees working also on behalf of them in MDI (to the Administration in a prescribed format.). He will also submit a proof for the deposit of PF and ESI deducted from the pay of the employees and submitted to the Statutory Authority on monthly basis.
 - (xx) The agency should quote the rates for AMC also in their quotation after expired the warranty period.
- 3 MDI shall have the right to reject any or all the quotations without assigning any reasons whatsoever.
- 4 MDI shall have the right to award the work in full or in part(s) to one or more parties/agencies.

Thanking you,

Yours faithfully,

D S Rawat
(C E)

Encl: Annexure-I & II

TECHNICAL SPECIFICATIONS

1. Functional Guarantee test shall be carried out at site for over speed test, travel and hoist speed checks. Elevator shall be tested for overload (at 125 % of designed load), travel and hoist speed Statutory certification (if applicable) shall also be obtained by the bidder.
2. Car, car landing door shall be of SS-304 sheet with thickness (min) 1.5 mm (hair line finish).
3. Bidder shall fill the electrical load data for each project separately (as applicable) using format available in detailed specification in electrical portion.
4. All Equipments/facilities needed for erection commissioning shall be in bidder's scope. This will include provision of scaffolding which is part of erection and commissioning activity. Minor Civil works like pocket cutting for the installation of guide rail brackets and landing operating panels, minor chipping / grouting shall be part of bidder's scope of work.
5. Bidder to note that all LT Power cables (Fixed power, control cables & Trailing cable etc) for elevator shall be in bidder's scope as per electrical specification.
6. Bidder to provide ARD (Automatic rescue device) and voice synthesizer for floor announcement for each elevator mentioned above.
7. Car frame and structure (brackets, supports etc) shall be painted with epoxy based paint for all elevators.
8. Scaffolding requirement for the elevator package shall be part of bidder's scope of work.
9. Minor civil work (chipping/ grouting including grouting of rag bolts / hole cutting/ bracket fixing., etc,) will be in the scope of agency.
10. Pit ladder shall be provided by bidder the agency.
11. Agency to confirm that minimum following documents shall be submitted during detail engineering stage by bidder: -
 - a. GAD of elevator
 - b. Scope of works
 - c. Data sheet of Elevator
 - d. Data sheet of motor
 - e. Data sheet of cable
 - f. Manufacturing quality plan for elevator
 - g. PG test procedure
 - h. O&M manual
 - i. Wiring diagram for elevator
 - j. Motor sizing calculation
12. Music system / floor announcing system and built hands free telephone shall be provided for the lift by the agency.
13. DRIVE AND CONTROL SYSTEM: Elevators shall be provided with microprocessor based VVVF type control system
14. CONTROLS/INDICATIONS AND CAR ACCESSORIES.
 - a. Digital Car position indicators at all landings.
 - b. Call indicators.
 - c. Travel direction indicators.
 - d. Twin tube concealed Fluorescent light fitting.
 - e. Ventilation fan in the car.
 - f. Car operating panel.
 - g. Emergency stop.
 - h. Intercom connection.
 - i. Fireman switch.
 - j. Non-Luminous Digital Push Buttons
 - k. Overload audio-visual alarm

LIFT SPECIFICATIONS FOR GURUKULA BUILDING (WITHOUT MACHINE ROOM)

S. No	Description	Specification
1	Designation of Lifts	Passenger Lift
2	Type and Capacity	6 Passenger (410 Kg app.)
3	Speed	1 m/Sec
4	machine room type	MRL(Machine room less)
5	No. Of Stops	2
6	Required Well Size	to be checked at site
7	Car Enclosure	to be checked at site
8	Car Ceiling	SS Finish,
9	Car Panels	SS Finish,
10	Car Flooring	Granite
11	Car Illumination	LED lights/CFL Lights
12	Entrance	Single side throughout Entrance
13	Car Entrance	Automatic Centre Opening Doors with SS Finish,
14	Landing Entrance	Automatic Centre Opening Doors with SS HAIRLINE Finish,
15	Clear Opening	900 mm (W) X 2100mm (H)
16	ARD	Automatic rescue device required
17	Car door lock	Required
18	Over speed Governer	Required
19	Fan/Intercom	3 way intercom required
20	Toggle switch	Required
21	Fire rating of door	Min 2 hrs fire rated landing doors
22	Mechanical push buttons	Required with Braille
23	Handrails	1 No on rear side with fully ventilated
24	Controller	Advance model
25	Type of drive	VVVF

**MANAGEMENT DEVELOPMENT INSTITUTE
GURGAON**

Details of quotation for the providing & installation for the without machine room (01 nos.) lift in Gurukula building at MDI Campus.

S. No	Machine Room Less Lift	Qty	Rate (Rs)	Amount (Rs)
1	Design, manufacturing, testing at works, supply and delivery, receiving, unloading, storing, inspection, handling, assembling, installing in correct assigned position, effecting proper connections, testing and commissioning of following capacity. 06 Passengers Lift (410 KG) No of halt 2 (G+1 st), with ARD system, MRL type, VVVF drive, traction Belt, Travel height 7.5 Mtr.(Gurukula building) only Lifts make consider (Schindler/Otis/Kone /Fugitec /Hyundai etc. Note- Before quotation the rate please the site.	1		
2	GST			
3	Total Amount Inclusive GST			

Signature of agency with seal and stamp